

July 1, 2010

CLASS SPECIFICATION

SAN DIEGO CITY CIVIL SERVICE COMMISSION

ASBESTOS AND LEAD PROGRAM INSPECTOR - 1122

DEFINITION:

Under general supervision, to manage asbestos and lead abatement projects of City owned buildings; to conduct lead safety inspections; to enforce City codes and regulations; and to perform related work.

*** EXAMPLES OF DUTIES:**

- Inspects facilities, buildings, and residences to identify asbestos and/or lead containing materials;
- Develops facility asbestos and/or lead management plans;
- Determines need for contractual work;
- Develops contract specifications;
- Monitors and inspects contractors' work to ensure compliance with EPA and OSHA regulations and contract specifications;
- Issues citations and/or notices of violation;
- Conducts City-wide training regarding asbestos and lead hazards;
- Maintains and updates a computer database of asbestos and lead facility information;
- Performs other duties as assigned.

MINIMUM QUALIFICATIONS:

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Announcement for updated minimum qualifications.

Possession of a valid, current Lead Certified Inspector/Assessor certification from the California Department of Health Services (DHS); **OR** three years of full-time experience performing one of the following: (1) conducting asbestos and/or lead inspections and assessing environmental hazards; or (2) designing asbestos and/or lead abatement projects which must include preparing reports and recommendations for mitigation measures and developing specifications for asbestos and/or lead abatement work; **AND** successful completion of all of the following Asbestos Hazards Emergency Response Act (AHERA) accredited courses: (1) Asbestos Inspector; (2) Asbestos Management Planning; (3) Asbestos Supervisor; (4) Asbestos Project Design. Possession of a valid California Class C Driver License is required.

An Associate's Degree in Occupational Safety and Health or a closely related degree in an environmental science field may be substituted for one year of experience. A Bachelor's Degree or higher in Occupational Safety and Health or a closely related degree in an environmental science field may be substituted for two years of experience.

- * **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.